

SBVC Program Review

04/19/2019
9:00 a.m. – 11:00 a.m.
B-204

MINUTES

Members:	Daniel Algattas	X	Michael Mayne	X	X = Present A = Absent
	Keynasia Buffong	A	Kenny Melancon	X	
	Raymond Carlos	A	Botra Moeung	A	
	Paula Ferri-Milligan	X	Sandra Moore	X	
	Angela Grotke	X	Krista Ornelas-Mora	X	
	Christie Gabriel	X	Girija Raghavan	X	
	Todd Heibel	X	Jose Recinos	X	
	Tim Hosford	X	Johnny Roberts	X	
	Robert Jenkins	A	David Smith	X	
	Wallace Johnson	X	Anna Tolstova	X	
	Carol Jones	X	Abena Wahab	X	
	Edward Jones	A	Kevin Williams	A	
	Melissa King	X	Kay Dee Yarbrough	X	
	Joel Lamore	X			

TOPIC	DISCUSSION	FURTHER ACTION
Approval of April 5, 2019 Minutes	Motion to approve minutes-Joel Lamore. Seconded-Michael Mayne. Minutes approved.	
Updates	<p>In the fall we will address how to put additional programs onto the rotation.</p> <p>Academic Senate wants outsourcing facilities to be reviewed. We will address this in the fall</p> <p>Do we need EMPs? This issue will be addressed.</p> <p>To improve committee attendance Wallace Johnson will notify deans of no shows.</p> <p>CTEs due the 26th.</p>	
Efficacy Reports	<p>Geography</p> <p>Team Recommendation: Continuation</p> <p>This is a well written report. They struggle with the image that geography is easier than the other sciences. They are on top of it, and they know what they are doing.</p> <p>Typo on page 4- “faculty are able to participate”</p> <p>Typo on page 3- date→data</p> <p>MOTION: D. Smith motioned for Continuation; C. Jones seconded. All in favor 18; no oppositions; abstentions 1. Motion Passed.</p> <p>Grants Development and Management</p>	<p>Identified team members will revise team reports and send to P. Ferri-Milligan by Wednesday of next week.</p>

Team Recommendation: Probation

Nothing met. Not enough analysis. Not complete. Wrong template. Catalog needs to be correct. Need to address demographics. Area of italics is a good idea.

If they want to be in the Needs Assessment they will need to resubmit in the fall, and if not, then they will need to resubmit in the spring. Paula Ferri-Milligan will let them know their next steps.

MOTION: A. Tolstova motioned for **Probation**; K. Melancon seconded. All in favor 20; no oppositions or abstentions. Motion Passed.

Math

Team Recommendation: Conditional

3 does not meet. SLO info is not helpful. Too much on SLOs, not enough on other issues. Lack of analysis. C. Gabriel-Millette will do revisions, change acronyms to words, and fix typo in last sentence of section 5.

MOTION: J. Lamore motioned for **Conditional**; C. Gabriel-Millette seconded. All in favor 20; no oppositions or abstentions. Motion Passed.

Middle College

Team Recommendation: Continuation

New program. Well written. Not enough analysis for SAOs. More analysis is strongly recommended. Want to see more information about 10th graders. EMP productivity issue not well represented. Need more explanation regarding demographics. Need more explanation about specific recruitment strategies. There is interest in how they choose students. "Abena" is misspelled. T. Heibel will do revisions.

MOTION: M. Mayne motioned for **Continuation**; A. Tolstova seconded. All in favor 20; no oppositions or abstentions. Motion Passed.

Pharmacy Technology

Team Recommendation: Conditional

2 courses are past due for content review, but this is not addressed. Need to address courses that do not articulate. Need

to address Bridge Program sufficiently. Need to address the previous unmet. Need analysis of SLOs even though they are high (100%). EMPs copied and pasted, not complete. Professional development is robust due to outside accreditors. T. Hosford will do revisions.

If they want to be in the Needs Assessment, they will need to resubmit in the fall, and if not, then they will need to resubmit in the spring. Paula Ferri-Milligan will let them know their next steps.

MOTION: J. Lamore motioned for **Probation**; T. Hosford seconded. All in favor 18; oppositions 2; no abstentions. Motion Passed.

Physical Education/Health

Team Recommendation: Continuation

There are many areas, and in the past it was broken down into sections. It is like three reports in one. All parts should be addressed and analyzed. Mistake on AS-T degree. It states that it is not in the catalog, but it is in the catalog.

Change from PE to Kinesiology. Typo- italics on (Fall 2015)
K. Melancon will do revisions.

MOTION: M. Mayne motioned for **Continuation**. A. Tolstova seconded. All in favor 20; no oppositions or abstentions. Motion Passed.

Refrigeration (HVAC)

Team Recommendation: Probation

It is a strong report, but curriculum is out of date. Probationary status is based on courses not being updated. Need to address their accomplishments. J. Lamore will do revisions. (spell check)

MOTION: A. Tolstova motioned for **Probation**; J. Lamore seconded. All in favor 19; no oppositions; abstentions 1. Motion Passed.

Sociology

Team Recommendation: Continuation

In section 2- need to address differences in success rates, how to improve. J. Recinos will do revisions.

	<p>MOTION: J. Lamore motioned for Continuation; A. Tolstova seconded. All in favor 20; no oppositions or abstentions. Motion Passed.</p> <p>Transfer Center Team Recommendation: Continuation</p> <p>Good report. Outreach is good. CSU transfer could be in part 2. On page 3 there is a discrepancy in number of students served- 23,000 or 44,000. On page 2 there is a misworded sentence- 51% of 33%. Need to review for typos and proofread documents as these are public documents. W. Johnson will do revisions.</p> <p>MOTION: D. Smith motioned for Continuation; M. Mayne seconded. All in favor 20; no oppositions or abstentions. Motion Passed.</p> <p>Veteran’s Center Team Recommendation: Conditional</p> <p>They state that there are gaps in demographics, but they need to address what they will do about them. Need to address general lack of analysis throughout the document. Formatting throughout the document needs to be fixed; typos, paragraph spacing, fonts. C. Jones will do revisions.</p> <p>MOTION: J. Lamore motioned for Conditional; A. Tolstova seconded. All in favor 20; no oppositions or abstentions. Motion Passed.</p> <p>Welding Team Recommendation: Continuation</p> <p>They seemed to be putting a lot of effort into how to do a good job. SLO and PLO sections were lacking.</p> <p>MOTION: M. Mayne motioned for Continuation; P. Ferri-Milligan seconded. All in favor 20; no oppositions or abstentions. Motion Passed.</p>	
Adjournment	The meeting was adjourned at 10:43	
Next Meeting	The next meeting will be on Friday, May 3.	